

**NOTICE REGARDING CHAPTER 13 MEETINGS OF CREDITORS  
FOR THE SOUTHERN & WINCHESTER DIVISIONS  
OF THE EASTERN DISTRICT OF TENNESSEE**

The debtor(s) is required to APPEAR BY WEB CONFERENCING OR TELEPHONE at the meeting of creditors on the date and time set forth on the notice of meeting for the purpose of being examined under oath. Debtors should contact their attorneys about coordinating the logistics of their appearance and required documents for the meeting, such as government issued picture identification and identification of social security number or tax identification number. Attorneys for debtors must be able to authenticate the identification of their client at the beginning of the meetings and for purposes of the oath and will be asked to do so on the record as an officer of the court. Debtors are STRONGLY encouraged to contact your attorney AT LEAST A WEEK prior to the meeting for more information. **PRO SE debtors (those without attorneys) must contact the Chapter 13 Trustee's Office to coordinate presentation of authenticating documentation AT LEAST A WEEK before the meeting.**

If creditors elect to participate in the scheduled meeting of creditors, their attendance must be BY WEB CONFERENCING OR TELEPHONE. There is no option to appear in person. The meeting may be continued or adjourned from time to time by notice via announcement at the meeting, without further written notice to the creditors.

At least ten minutes prior to the meeting set out on the notice, either join the meeting online or by telephone using MEETING ID: 565 830 6500. There is no security code and please do not select any other feature. Once connected, please mute your phone until the case is called and disconnect when notified it is completed. Further instructions can be found at [www.ch13cha.com](http://www.ch13cha.com) or (423) 265-2261. Listed below is the link or dial-in information for participating. You only need to choose ONE method for participation. Thank you for your patience and understanding.

**Web conferencing Participation:**  
**<https://zoom.us/j/5658306500>**

**Dial-in information:**  
**Dial: 1-888-475-4499**  
**Access Code: 565 830 6500**